

# **CONSTITUTION FOR SOUTH DEVON GAMES CLUB 'BEER & BULLETS'**

**1. The name of the Association shall be South Devon Games Club (hereafter called "the Club").** The Club uses the name 'Beer and Bullets' for informal or promotional purposes only. The Club does not condone nor provide alcohol or bullets for its members.

South Devon Games Club is a non profit making organisation for the sole benefit of club members.

**2. Objective:** The object of the Club shall be as follows:

- (a) To further the playing of all war games such as miniature figure-gaming, strategy board games, card games, role-playing games and board games.
- (b) To provide a venue for the playing of such games in the above fields as demand requires and space permits.
- (c) To permit the exchange of ideas and information for club members through talks, demonstrations and discussions, formally or informally.
- (d) To organize club tournaments, competitions and inter-club events in the above fields.
- (e) To seek affiliation to umbrella bodies as may be deemed in the interest of the membership.
- (f) To further the development of all members through social and competitive but fair play.
- (g) To extend membership to any reasonable age, given that that member can prove reliable and sensible.
- (h) To have fun.

**3. Membership:**

- (a) Membership of the club shall be open to any person who is introduced by a club member, or is accepted by a committee member and has paid his or her annual subscription.
- (b) Members agree to adhere to the Club Constitution.
- (c) Members are responsible and liable for any damages they cause.
- (d) Anyone below the age of 12 must be sponsored by an adult club member.
- (e) Members must give their name and address on the understanding it will be solely used for club purposes and not given or exchanged with third parties without prior permission.
- (f) The Committee hereinafter constituted shall have the right
  - (i) to approve or reject applications for membership;
  - (ii) for good and sufficient reason to terminate the membership of any member, provided that the member concerned shall have the right to be heard by the Committee before final decision is made.
- (f) Every member shall subscribe to the Club such weekly or annual sum (if any) for the next financial year as shall be determined at the Annual General Meeting, hereinafter mentioned and the words "financial year" shall mean the period April 1<sup>st</sup> to March 31<sup>st</sup> inclusive.
- (g) A person may become a provisional member for their first session free of charge for that day only.

**4. Honourary Members.**

Honorary members may be elected at a General Meeting by the body of the meeting with a quorum. They will not be eligible to vote on club business but will be free of all club annual or weekly subscription charges. (This post is designed for persons who wish to help, instruct or sponsor the club by giving their time free of charge.)

**5. Powers:** The Club shall have the following powers to meet our objectives:

- (a) To raise funds and apply for, invite, obtain, collect and receive contributions from any other person or persons whatsoever by way of subscription, donation, grant, legacy and otherwise; provided that the Club shall not undertake any permanent trading activities in raising funds for the said objective:
- (b) to employ on such terms and conditions of employment as the Club shall determine any paid or voluntary worker or workers to assist in the attainment of the said objective

- (c) to do all such other lawful things as shall further the attainment of the said objective or any of them

## **6. The Committee Structure**

At the Annual General Meeting hereinafter mentioned, the Club shall elect a Committee. Each elected member must be from the Club membership. All committee members serve for the sole benefit of the club and the members. The committee will consist of a minimum of seven members:

1. **Chairman/Club Representative:** This Committee member shall chair the Committee meetings and shall represent the Club at all functions at which the Club is present, or his/her nominated representative. He/she is also responsible for coordinating the actions and activities of the other committee members.
2. **Vice Chair/Competition Organiser:** This committee member shall be responsible for the organising of competitions in which the Club has agreed to participate; he/she shall also be responsible for the organising of Club Teams for those events as required and the submission of any pertinent to the organisers of competitions so entered.
3. **Treasurer/Membership Secretary:** This committee member shall be responsible for the proper keeping of the Club's accounts, the collection of the weekly entrance fees, the collection of moneys from the sale of refreshments as provided by the Club, the preparation of monthly statements of accounts and the annual account to be presented at the Annual General Meeting. As Membership Secretary he/she shall be responsible for the collection of membership fees and the registration of members.
4. **Secretary:** This committee member shall prepare agendas and minutes of the Committee or General Meetings: he/she shall also prepare ballot papers for voting at Annual General Meetings or Extraordinary General Meetings. The minute book containing the minutes of all meetings is to be made available at all Club meetings. He/she shall notify Club members of meetings.
5. **Promotions:** This committee member shall be responsible for the promotion and soliciting of support for the Club and for coordinating the preparations for the chosen Club demonstration events.
6. **Advocate Lay Member:** This member shall be responsible for attending Annual General Meetings or General Meetings and representing the general membership at these meetings. The Advocate should liaise with the membership to counsel their opinion.
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## **7. The Committee**

The policy and general management of the affairs of the Club shall be directed by the Committee with exceptions as noted.

- (a) The members of the Committee shall hold office until the conclusion of the Annual General Meeting next after their election or co-option, as the case may be, but shall be eligible for re-election or re co-option.
- (b) The Committee shall meet not less than six times per year.
- (c) Five members of the Committee or two thirds of the membership present (a minimum of 20) shall constitute a quorum.
- (d) The Chairman can put any item to the vote of the members if he deems it of suitable importance.
- (e) In addition to the Committee members so elected, the Committee may co-opt on to the committee in an advisory capacity other interested individuals or representatives of statutory or voluntary agencies active in the locality or of such other organisations as the Committee may determine, provided that no such co-opted member shall be entitled to vote.
- (f) Minute books shall be kept by the Committee and the Secretary shall enter therein and record all proceedings and resolutions of the Committee.
- (g) It is a requirement of all Committee Members to make regular attendance at the weekly Club meetings. This shall consist of at least once a month. They shall also shall be re-

quired to make regular attendance at the Committee meetings. If not he/she shall offer his/her resignation to the Committee

## **8. General Meetings**

- (a) The Annual General Meeting of the Club shall be held not later than the 31<sup>st</sup> April of each year.
- (b) At such Annual General Meeting the business shall include:
  - (i) the receipt of the Annual Report and the Accounts for the preceding year from the Committee;
  - (ii) the election of Committee members (other than co-opted members);
  - (iii) the determination of the annual membership subscription (payable under 4e hereof);
- (c) The Committee may at any time, and the Secretary shall within 21 days of receiving a written request to do so, signed by not less than one quarter of the members for the time being of the Club and giving reasons for the request, call a General Meeting of the Club.
  - (i) Notification of a General Meeting shall be given in writing or by email by the Secretary to all members not less than 7 days prior to the meeting.
  - (ii) The quorum for a General Meeting shall be two thirds of the membership present (of no less than 20 members), for the time being, of the Club, or such other number as the Club in General Meeting shall from time to time determine;
  - (iii) A member of the Club shall be entitled to appoint a proxy who shall be a member of the Club to attend any General Meeting that she or he is unable to attend and to exercise the vote of the member in whose stead she or he is attending in addition to her or his own vote.

No person shall exercise more than one vote except in the case of all equality of votes, the Chair, or in their absence the member elected to chair the meeting, shall have second or casting vote.

## **9. Finance**

- (a) South Devon Games Club is a non profit making organisation for the sole benefit of club members.
- (b) The Committee shall compile a report for the Annual General meeting with copies available to members on request at the meeting.
- (c) The Treasurer shall keep financial record for the Club which may be see by any Club member on request or at seven days notice at the most.
- (d) The funds of the Club shall be applied in furtherance of its object and no payment shall be made to any member except for the services actually rendered except reasonable and proper out of pocket expenses.
- (e) The Committee shall authorise in writing the Chairman and the Treasurer to sign cheques on behalf of the Club. All cheques must be signed by not less than two of the four authorised signatories.

## **10 Club bank account**

1. The South Devon Games Club current account is to be used for receipt of all subscriptions and payment of Club expenses.
2. All club accounts are to have a minimum of two signatories that are Committee members. Aothorised signatures for the time being will be the Club Chairman, Vice Chairman, Secretary and Treasurer.
3. Anyone wishing to buy equipment for the Club must obtain prior approval from the Club Treasurer before doing so. No one is to purchase anything on the assumption that it will be bought by the Club. Settlement cannot be given unless receipts are retained and presented to the Treasurer.
4. Members wishing to pay their weekly subscriptions by bank standing order must refer to the Club Treasurer. The amount is to be decided at the AGM.

## **11. Alteration to the Constitution**

No alteration or addition to this constitution shall be made except at a General Meeting of the Club called specifically for such a purpose. Alterations or additions to the constitution shall receive the assent of not less than two thirds of all members present (a minimum of 20 members) and voting at a General Meeting.

## **12. Club Liability**

The Club does not accept liability in the event of loss, damage or theft of member's property whilst it is on Club premises. Owners must accept full responsibility for any of their own equipment, soldiers, scenery, books, videos etc that are located on Club premises. Nor does the Club accept liability if anyone should suffer an accident or injury whilst on Club premises or business.

## **13. Dissolution**

The Club may be dissolved by a resolution passed by a two thirds majority of those present and voting at a special General Meeting convened specifically for the purpose, of which 21 days' notice shall be given (to the members). Such a resolution may give instructions for the disposal of any assets held by or in the name of the Club but provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among other members of the Club, but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Club as the Club may determine and if and in so far as effect cannot be given to this provision, then to some other charitable purpose.

## **Appendix 1**

### **Members conduct**

1. To enjoy their gaming !
2. All members are recommended to umpire or organise at least one game for the benefit of others during the year.
3. To help ensure the tidiness and cleanliness of the Club.
4. To be guided by game umpires and respect their position as umpire for the duration of the game.
5. To promote a spirit of fair play and integrity.
6. Not to behave in a manner that would annoy or upset other members.
7. The Club has a no smoking policy in the interest of all members.
8. To pay all subscriptions promptly to the Club Treasurer and advise the Membership Secretary as regards any change in their contact address and telephone number.
9. To respect other members' and Club property and to pay or repair damages.